

AGENDA
for
FY 2025
ANNUAL SCHOOL BUDGET
MARCH 19, 2024

BOARD OF EDUCATION
Linden, New Jersey

Atiya Y. Perkins
Superintendent of Schools

Annabell Louis
Assistant Superintendent for Support

Paul J. Oliveira
Assistant Superintendent for
Academics

John A. Serapiglia, Jr.
Business Administrator/
Board Secretary

CALL MEETING TO ORDER

SALUTE TO FLAG

STATEMENT OF ADEQUATE NOTICE:

In accordance with the Open Public Meetings Act, Chapter 231, adequate notice of this meeting has been provided as follows:

On January 10, 2024 notice was sent to the Home News Tribune, Star Ledger, Union County Local Source, TAPinto and the Clerk of the Municipality.

NO SMOKING NOTICE:

BY STATE LAW, THERE IS NO SMOKING PERMITTED IN THIS BUILDING AT ANY TIME.

ROLL CALL:

Board Members		Others	
Mr. De La Cruz		Mrs. Perkins	
Ms. Pino		Mrs. Louis	
Ms. Rosado Quezada		Mr. Oliveira	
Ms. Thomas		Mr. Serapiglia	
Ms. Ullisse		Attorney	
Ms. Armstead			
Ms. Carrillo			
Ms. Cintron			
Dr. Berghammer			

The Finance Committee, upon recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, present the following motions to the Linden Board of Education for approval:

1. BE IT RESOLVED that the TENTATIVE budget be approved for the SY2024-2025 using the SY2024-2025 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the TENTATIVE budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline, as follows:

	General Fund	Special Revenue	Debt Service	Total
2024-2025 Total Expenditures	\$ 170,974,906	\$ 20,132,853	\$0	\$191,107,759
Less Anticipated Revenues	\$ 78,758,990	\$ 20,132,853	\$0	\$98,891,843
Taxes to be Raised	\$92,215,916	\$0	\$0	\$92,215,916

And to advertise said TENTATIVE budget in the Union County Local Source in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Linden Board of Education meeting located at the gymnasium at School 1, 728 North Wood Avenue, Linden, NJ 07036 on April 25, 2024 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the SY2024-2025.

Appropriation of SURPLUS

BE IT RESOLVED that the Board of Education includes in the tentative budget an appropriation of surplus designated as legal reserve in the amount of \$4,444,305.

MAXIMUM TRAVEL

Pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

BE IT RESOLVED that the Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$275,000.00 for SY2024-2025. The maximum travel expenditure amount for SY2023-2024 is \$250,000.00, of which, \$64,867.74 has been spent and \$25,346.31 is encumbered as of 03/09/2024”.

1. Continued:

TRAVEL AND RELATED EXPENSE REIMBURSEMENT

WHEREAS, The Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

AND, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

AND, a board of education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member or district board of education member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

AND, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out-of-District Travel and Reimbursement Forms;

NOW BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out-of-District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education includes in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$275,000.00 for all staff and board members for SY2024-2025.

The School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

CAPITAL RESERVE Withdrawal – Other Capital Projects

RESOLVED, that the Linden Board of Education seeks approval for the inclusion in the General Fund budget an amount of \$8,133,438.00 to be withdrawn from the board of education's approved Capital Reserve Account to supplement the General Fund, Capital Outlay portion of the budget (Fund 12), for the following facilities projects:

Description/Activity	Location
Camera install - district	All Schools
Boiler Replacement - LAST	Linden Academy
High School Weight Room Renovation	High School
Basketball upgrade - various	Schools 6, 8, 10
Office conversion	School 2
Ceiling Tiles / Lights replacement	All Schools
Flooring replacement (include asbestos abatement)	All Schools
Marquee install	School 10 and Soehl MS
HVAC upgrades	All Schools
School 9 backroom renovation	School 9
Auditorium work - secondary	Soehl, McManus, High School
Playgrounds - district	School 1, 8, 9, 10
Bathrooms - district	School 2, 4, 5, 6, High School, McManus
Science rooms - renovations	High School, McManus, Soehl, School 6
Water Fountains replacement	All Schools
Cosmetology upgrades	Linden Academy
SOEHL HVAC work	Soehl Middle School
Leases	Field / All Schools

2. Pursuant to N.J.A.C. 6A:23A-5.2, BE IT RESOLVED that the Linden Board of Education hereby establishes the following maximums for the 2024-2025 school year, and that the School Business Administrator track and record these costs to ensure that the maximum amount is not exceeded as follows:

* Architecture/Engineering	\$ 400,000.00
Legal	\$ 350,000.00
Audit	\$ 50,000.00
Physician	\$ 60,000.00
Others if necessary	\$ 0.00
Total:	\$ 860,000.00

*Architecture amount does not include projects funded through Capital Reserve.

MOTIONS:

Roll Call:

Board Member	Motion	Second	Aye	Nay	Abstain
Mr. De La Cruz					
Mr. Pino					
Ms. Rosado Quezada					
Ms. Thomas					
Ms. Ullisse					
Ms. Armstead					
Ms. Carrillo					
Ms. Cintron					
Dr. Berghammer					

Motions: