

A G E N D A
for
ORGANIZATION MEETING

JANUARY 4, 2024

BOARD OF EDUCATION
Linden, New Jersey

Atiya Y. Perkins
Superintendent of Schools

Annabell Louis
Assistant Superintendent for Support

Paul J. Oliveira
Assistant Superintendent for
Academics

John A. Serapiglia, Jr.
Business Administrator/
Board Secretary

CALL MEETING TO ORDER

SALUTE TO FLAG

STATEMENT OF ADEQUATE NOTICE:

In accordance with the Open Public Meetings Act, Chapter 231, adequate notice of this meeting has been provided as follows:

On January 10, and December 6, 2023 notice was sent to the Home News Tribune, Star Ledger, Union County Local Source, and the Clerk of the Municipality.

NO SMOKING NOTICE:

BY STATE LAW, THERE IS NO SMOKING PERMITTED IN THIS BUILDING AT ANY TIME.

NOTICE:

In addition to the listed items in this agenda, this Board of Education may discuss and act upon other items not specifically referred to herein as is allowed at the regularly scheduled monthly Board meeting under the Sunshine Law.

ROLL CALL:

Ms. Armstead		Mrs. Perkins	
Dr. Berghammer		Mrs. Louis	
Ms. Carrillo		Mr. Oliveira	
Ms. Cintron		Mr. Serapiglia	
Mr. De La Cruz		Attorney	
Ms. Pino			
Ms. Rosado Quezada			
Ms. Thomas			
Mrs. Ullisse			

The Board Secretary will act as temporary chair of this Organization Meeting until such time as a new president is elected.

ELECTION RESULTS

The following election was held on Tuesday, November 7, 2023 for three members to the Linden Board of Education for a (3) three-year term:

	<u>NO. OF VOTES</u>
SAMUEL DE LA CRUZ, JR.	2,535
MALAYSIA THOMAS	2,769
KIMBERLY ULLISSE	2,670

The Business Administrator/Board Secretary declares the following persons as duly elected Members of the Linden Board of Education as a result of the election held on Tuesday, November 7, 2023:

FOR A THREE-YEAR TERM

Samuel De La Cruz, Jr.	Malaysia Thomas	Kimberly Ullisse
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Administration of the Oath of Office to the newly elected Board Members:

BOARD MEMBER

Samuel De La Cruz, Jr.
Malaysia Thomas
Kimberly Ullisse

1. Motion to approve the 2024 Linden Board of Education:

<u>Board Members</u>	<u>Term Expires</u>
Marlene Berghammer	2024
Lymari Cintron	2024
Antoinette Pino	2024
Brianna Armstead	2025
Dayanara Rosado Quezada	2025
Sasquia Carrillo	2025
Samuel De La Cruz, Jr.	2026
Malaysia Thomas	2026
Kimberly Ullisse	2026

MOTION:

Roll Call:

Board Members	Motion	Second	Aye	Nay	Abstain
Ms. Armstead					
Dr. Berghammer					
Ms. Carrillo					
Ms. Cintron					
Mr. De La Cruz					
Ms. Pino					
Ms. Rosado Quezada					
Ms. Thomas					
Mrs. Ullisse					

Motion

At this time the Business Administrator/Board Secretary entertains nominations for the Office of President of the Linden Board of Education.

2. Motion made by _____, to nominate _____
for President.

_____ accepts the nomination as President.

The Business Administrator/Board Secretary conducts a roll call vote for _____
as President of the Board.

	Yes	No	Abstain		Yes	No	Abstain
Ms. Armstead				Ms. Pino			
Dr. Berghammer				Ms. Rosado Quezada			
Ms. Carrillo				Ms. Thomas			
Ms. Cintron				Mrs. Ullisse			
Mr. De La Cruz							

The Business Administrator/Board Secretary declares election of the new President of the Board and turns the gavel over to _____ to act as the presiding officer of the meeting.

At this time, the newly elected Board President entertains nominations for the Office of Vice-President of the Linden Board of Education.

3. Motion made by _____, to nominate _____
for Vice-President.

_____ accepts the nomination as Vice-President.

The Business Administrator/Board Secretary conducts a roll call vote for _____
as Vice-President of the Board.

	Yes	No	Abstain		Yes	No	Abstain
Ms. Armstead				Ms. Pino			
Dr. Berghammer				Ms. Rosado Quezada			
Ms. Carrillo				Ms. Thomas			
Ms. Cintron				Mrs. Ullisse			
Mr. De La Cruz							

PARLIAMENTARY PROCEDURES

4. To adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings, and appoint the board secretary and board attorney to act as the parliamentarians.

BOARD POLICIES/REGULATIONS

5. Motion to adopt the Rules and Regulations of the Board of Education of the City of Linden, Bylaws, Policies and Regulations as stated in the Linden School District Policy Manual.

ADOPTION OF OFFICIAL NEWSPAPERS

6. To authorize the Home News-Tribune, Star Ledger, TAPinto Linden, and Union County Local Source be adopted as the official newspapers to be used for the advertisement of meetings and legal ads, and all other necessary public notifications.

MOTIONS:

Roll Call:

Board Members	Motion	Second	Aye	Nay	Abstain
Ms. Armstead					
Dr. Berghammer					
Ms. Carrillo					
Ms. Cintron					
Mr. De La Cruz					
Ms. Pino					
Ms. Rosado Quezada					
Ms. Thomas					
Mrs. Ullisse					

Motions

ORDER OF BUSINESS

7. Motion to approve the Order of Business for 2024 as follows:

Linden Board of Education
ORDER OF BUSINESS – 2024

CALL MEETING TO ORDER

SALUTE TO FLAG

STATEMENT OF ADEQUATE NOTICE

ROLL CALL

APPROVAL OF MINUTES

COMMENTS FROM THE PUBLIC (Agenda items only)

REPORTS

Superintendent

Attorney

STANDING COMMITTEES (Agenda items requiring a vote)

Education Committee:

(Includes all items pertaining to the education, and physical welfare of students. It includes the purchase of all textbooks and instructional supplies/equipment, the development of educational programs, libraries and the training of professional staff. Additionally, this committee will also deal with matters of audiovisual support.).

Personnel Committee:

(Includes all items pertaining to personnel, negotiations, security, public relations, and contracted professional services).

Finance Committee:

(Includes all matters pertaining to general finance, auditing of bills, official bonds, leases and contracts, insurance, and the annual budget of expenses of the schools. It also includes the cafeteria operation and transportation issues concerning the transportation of students and personnel).

7. Continued:

Buildings, Grounds and Security Committee:

(Includes all issues related to the construction of new buildings, acquisition of sites, and planning for future needs. It will also include all matters pertaining to the operation of buildings and grounds and all matters pertaining to the security of same.)

Planning & Policy Committee:

(Includes matters pertaining to long-range planning of the district initiatives, and shall also coordinate and maintain the district's policies and board bylaws.)

REPORTS OF SPECIAL COMMITTEES/DELEGATES
COMMENTS FROM THE PUBLIC
NEW/UNFINISHED BUSINESS
BOARD MEMBER COMMENTS
ADJOURNMENT

MOTION:

Roll Call:

Board Members	Motion	Second	Aye	Nay	Abstain
Ms. Armstead					
Dr. Berghammer					
Ms. Carrillo					
Ms. Cintron					
Mr. De La Cruz					
Ms. Pino					
Ms. Rosado Quezada					
Ms. Thomas					
Mrs. Ullisse					

Motion

OPEN PUBLIC MEETINGS ACT

8. Motion to approve the Calendar of Board Meetings as follows:

Linden Board of Education
Calendar of Board Meetings
January 2024 – December 2024

(ACTION MAY BE TAKEN AT ANY MEETING)

Organization Meeting Thursday, January 4, 2024 7:00 p.m.			
<u>Work Session</u> Tuesday – 6:00 p.m.		<u>Regular Meeting</u> Thursday – 7:00 p.m.	
Month & Date	Location	Month & Date	Location
January 23, 2024	School #1 Gymnasium 728 N Wood Avenue Linden	January 25, 2024	School #1 Gymnasium 728 N Wood Avenue Linden
February 27, 2024		February 29, 2024	
March 19, 2024		March 21, 2024	
April 23, 2024		April 25, 2024	
May 28, 2024		May 30, 2024	
June 18, 2024		June 20, 2024	
July 23, 2024		July 25, 2024	
August 27, 2024		August 29, 2024	
September 24, 2024		September 26, 2024	
October 15, 2024		October 17, 2024	
November 19, 2024		November 21, 2024	
*December 12, 2024		*December 12, 2024	

*The December Meetings will both be held on the second Thursday due to Christmas. The Regular Meeting will begin immediately following the Work Session, but no later than 8:00 p.m.

MOTION:

Roll Call:

Board Members	Motion	Second	Aye	Nay	Abstain
Ms. Armstead					
Dr. Berghammer					
Ms. Carrillo					
Ms. Cintron					
Mr. De La Cruz					
Ms. Pino					
Ms. Rosado Quezada					
Ms. Thomas					
Mrs. Ullisse					

Motion

ETHICS

9. Pursuant to School Ethics Code N.J.S.A.18A:12-24.1, Code of Ethics for School Board Members, each member swears to and affirms the following:
- a) I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
 - b) I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
 - c) I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
 - d) I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
 - e) I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
 - f) I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
 - g) I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
 - h) I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
 - i) I will support and protect school personnel in proper performance of their duties.
 - j) I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

MOTION:

Roll Call:

Board Members	Motion	Second	Aye	Nay	Abstain
Ms. Armstead					
Dr. Berghammer					
Ms. Carrillo					
Ms. Cintron					
Mr. De La Cruz					
Ms. Pino					
Ms. Rosado Quezada					
Ms. Thomas					
Mrs. Ullisse					

Motion

10. **WHEREAS**, the Linden Board of Education is required pursuant to N.J.S.A. 18A:11-12 and N.J.A.C. 6A:23A-7 to adopt policy and approve travel expenditures by board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the board of education has determined that the training and informational programs sponsored by New Jersey School Boards Association and Union County School Boards Association, and set forth below are directly related to and within the scope of the current responsibilities and the board's professional development plan; and

WHEREAS, the board of education has determined that participation in the New Jersey School Boards Association and Union County School Boards Association training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the board of education has determined that the school district travel expenditures to New Jersey School Boards Association and Union County School Boards Association programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget (OMB), except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the board of education finds that a mileage reimbursement rate equal to the OMB reimbursement rate of .47 cents per mile is a reasonable rate; and

WHEREAS, the board of education has determined that participation in the New Jersey School Boards Association and Union County School Boards Association training and informational programs are in compliance with the district policy on travel; therefore, be it

RESOLVED, that the board of education hereby approves the attendance of the listed number of school board members New Jersey School Boards Association and Union County School Boards Association training and informational programs, and the cost of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount, as follows:

Brianna Armstead	Antoinette Pino
Marlene Berghammer	Dayanara Rosado Quezada
Sasquia Carrillo	Malaysia Thomas
Lymari Cintron	Kimberly Ullisse
Samuel De La Cruz	

MOTION:

Roll Call:

Board Members	Motion	Second	Aye	Nay	Abstain
Ms. Armstead					
Dr. Berghammer					
Ms. Carrillo					
Ms. Cintron					
Mr. De La Cruz					
Ms. Pino					
Ms. Rosado Quezada					
Ms. Thomas					
Mrs. Ullisse					

Motion

The Education Committee, upon recommendation of the Superintendent of Schools and the Assistant Superintendents, present the following motions to the Linden Board of Education for approval:

1. Grant permission for the following *Use of Facilities and School Activities* on the dates/times listed:

School	Requested By	Date	Time/Location	Event	Expenses
One	Smith, Jennifer	3/7/24	5:00 p.m. – 7:30 p.m. Auditorium/Gym	Preschool Provider Showcase	None
LHS	Orelien, Danie	1/30/24	5:30 p.m. – 7:00 p.m.	ESL Parent Night	None

2. Approve *District Field Trips*, in the hands of board members.
3. Approve the following presenter as listed:

Workshop	Provider	Date(s)	Location	Cost
Restorative Practices Introduction	Holding Space LLC Carly, McCollow	2/1/24	ADMIN	\$1,000.00 11-000-223-580-PD-000-04

4. Approve *Training for District Staff*, as listed.

#	Name	Workshop	Date(s)	Location	Cost
1.	Armstead, Brianna	NHAEON 15 th Annual Leadership Summit	1/25/24 1/26/24 1/27/24	Washington, DC	Registration: \$390.73 Other Expenses: \$622.65 11-000-230-590-00-000-01
2.	Drejaj, Anthony	Design and Implementing Student training plans	1/12/24 2/26/24 2/21/24	New Brunswick, NJ	Registration: \$300.00 Other Expenses: \$50.00 11-000-223-580-PD-000-021
3.	Drejaj, Anthony	Federal Wage and Hour and Child Labor Laws	1/12/24 2/26/24	Virtual	Registration: \$100.00 11-000-223-580-PD-000-021

4. Continued:

#	Name	Workshop	Date(s)	Location	Cost
4.	Drejaj, Anthony	New Jersey Wage and Hour Pay	1/12/24 2/14/24 2/26/24	New Brunswick, NJ	Registration: \$100.00 Other Expenses: \$50.00 11-000-223-580-PD-000-021
5.	Drejaj, Anthony	OSHA	1/12/24 2/14/24 2/26/24	New Brunswick, NJ	Registration: \$259.00 Other Expenses: \$50.00 11-000-223-580-PD-000-021

5. Approve the updated times for the *High Impact Tutoring Program Grant* as listed:

School	Requested by	Date	Time	Expenses
One	Diaz, Norma	February 2024 through June 2024 Monday through Thursday (when school is in session)	3:15p.m. – 5:15 p.m.	10 Teachers at \$33.00 per hr. 1 Coordinator at \$30.00 per hr. to be paid from the high-impact tutoring grant
Two	Fingerlin, Peter	February 2024 through June 2024 Monday through Thursday (when school is in session)	3:30 p.m. – 5:30 p.m.	10 Teachers at \$33.00 per hr. 1 Coordinator at \$30.00 per hr. to be paid from the high-impact tutoring grant
Four	Olivero, Suzanne	February 2024 through June 2024 Monday through Thursday (when school is in session)	4:00 p.m. – 6:00 p.m.	10 Teachers at \$33.00 per hr. 1 Coordinator at \$30.00 per hr. to be paid from the high-impact tutoring grant

5. Continued:

School	Requested by	Date	Time	Expenses
Five	Crawley, Rachelle	February 2024 through June 2024 Monday through Thursday (when school is in session)	4:00 p.m. – 6:00 p.m.	6 Teachers at \$33.00 per hr. 1 Coordinator at \$30.00 per hr. to be paid from the high- impact tutoring grant
Six	Mastriano, William	February 2024 through June 2024 Monday through Thursday (when school is in session)	4:00 p.m. – 6:00 p.m.	6 Teachers at \$33.00 per hr. 1 Coordinator at \$30.00 per hr. to be paid from the high- impact tutoring grant
Eight	Rodriguez, Michelle	February 2024 through June 2024 Monday through Thursday (when school is in session)	3:10 p.m. – 5:10 p.m.	6 Teachers at \$33.00 per hr. 1 Coordinator at \$30.00 per hr. to be paid from the high- impact tutoring grant
Nine	Principato, Angela	February 2024 through June 2024 Monday through Thursday (when school is in session)	3:30 p.m. – 5:30 p.m.	6 Teachers at \$33.00 per hr. 1 Coordinator at \$30.00 per hr. to be paid from the high- impact tutoring grant
Ten	Walker, David	February 2024 through June 2024 Monday through Thursday (when school is in session)	4:00 p.m. – 6:00 p.m.	6 Teachers at \$33.00 per hr. 1 Coordinator at \$30.00 per hr. to be paid from the high- impact tutoring grant

6. Grant permission for Amanda Fabri, student teacher from Seton Hall University, to complete fieldwork under the supervision of Gerald Power, PT, Trinitas Children's Therapy Service, and Dr. Marie Stefanick, from January 22, 2024-April 12, 2024.

7. Proclaim the month of January, 2024 as School Board Recognition Month to be highlighted in the Linden Public Schools as outlined in the following resolution:

SCHOOL BOARD RECOGNITION MONTH

WHEREAS, the New Jersey School Boards Association has declared January, 2024 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, the Linden Board of Education is one of 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, the Linden Board of education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local schoolboard members, who received no remuneration for their services, act as advocates for public school students as they work with administrators, teachers, parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Board of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments;

NOW THEREFORE BE IT RESOLVED, that the Linden Board of Education, does here by recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January, 2024 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, that the Linden Board of Education urges all New Jersey Citizens to work with their local boards of education and public-school staff towards the advancement of our children's education.

8. Proclaim the month of January, 2024 as Muslim Heritage Month to be highlighted in the Linden Public Schools as outlined in the following resolution:

MUSLIM HERITAGE MONTH

WHEREAS, Governor Phil Murphy has designated the month of January as Muslim Heritage Month in New Jersey; and

WHEREAS, this designation aims to promote awareness and appreciation of the many contributions of the state's Muslim community

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the City of Linden is committed to recognizing the rich history, cultures and shared principals of Muslim Americans and maintains a commitment to fostering a strong and inclusive community that celebrates diversity; and

BE IT FURTHER RESOLVED, that the Board of Education of the City of Linden, in keeping with the state recognition, proclaims the month of January as Muslim Heritage Month in all schools in the district, to be fully celebrated with appropriate activities, ceremonies and events.

MOTIONS:

Roll Call:

Board Members	Motion	Second	Aye	Nay	Abstain
Ms. Armstead					
Dr. Berghammer					
Ms. Carrillo					
Ms. Cintron					
Mr. De La Cruz					
Ms. Pino					
Ms. Rosado Quezada					
Ms. Thomas					
Mrs. Ullisse					

Motions

Buildings, Grounds and Security Report/Organization Meeting
January 4, 2024

The Buildings, Grounds and Security Committee, upon recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, present the following motions to the Linden Board of Education for approval:

1. Use of facilities at no charge as requested by Ed Kushner, Sports Supervisor, Linden Department of Parks & Recreation:

Activity/Location	Day and Time	Date
<u>Recreation U-14 Boys Soccer</u> <u>Traveling Team Training</u> School No. 4 Gymnasium	Monday 6:30 p.m.-8:30 p.m.	<u>2024</u> January 8,22,29 February 5,12,19,26 March 4,118,25

MOTION:

Roll Call:

Board Members	Motion	Second	Aye	Nay	Abstain
Ms. Armstead					
Dr. Berghammer					
Ms. Carrillo					
Ms. Cintron					
Mr. De La Cruz					
Ms. Pino					
Ms. Rosado Quezada					
Ms. Thomas					
Mrs. Ullisse					

Motion

COMMENTS FROM THE PUBLIC:

Members of the public desiring to make a public comment may come forward at this time. For those watching online, if you wish to make a comment or ask a question, please utilize the raise your hand feature on the online meeting platform.

Please begin your comments by stating your name and address. Individuals are invited to speak on one topic at a time, and no individual will speak more than once, until all individuals so desiring have spoken once.

The public is reminded that to ensure the efficient and orderly operations of the meeting, members of the public will be limited to speaking on items for three minutes.