PARENT/GUARDIAN STUDENT ACCESS

SECURITY REQUEST FORM

Thank You for signing up for the Parent/Guardian Student Access On-Line Services

Please complete the following and return it in person to your child's school.

You will receive an email once your request has been processed.

To successfully complete the request you will need to do or have the following:

1) Photo ID—Name on ID **MUST** match the name on the form
2) **Only ONE** Parent/Guardian name per form
3) **Only ONE** email per form (*once processed your email becomes your login*)
4) **Only ONE** Telephone Number per form
5) **Only ONE** Student Name per form

Parent/Guardian Information PLEASE PRINT LEGIBLY

First Name:	Last Name:
Telephone (Day Time): **( )** **-**	
Email: **@**	

Student Information

Student School:	Student ID:
First Name:	Last Name:
Grade Level:	

School Use ONLY	Genesis Support Use Only
	Date Assigned and Notification Sent
Type of Photo ID(s) Attached	
Principal Signature **Date**	**Parent Guardian-CUSTODY ISSUE**

(Please fully complete both the Parent and School Sections. An incomplete form will delay processing.)

All applicants will also automatically be registered for the email notification system **GLOBAL CONNECT**

Keeping Parents Informed ensures student safety and improves student success.