



Linden Public Schools Chain of Communication

Whom do I contact?

The Linden Board of Education communication protocol helps to promote direct, open and respectful interactions so that problems and concerns can be worked out quickly and efficiently.

Student Matters

Classroom procedures or curriculum and instruction

Step 1: Teacher; *if not resolved ...*

Step 2: Principal or Building Administrator; *if not resolved ...*

Step 3: Content Area Supervisor/Director; *if not resolved ...*

Step 4: Assistant Superintendent; *if not resolved ...*

Step 5: Superintendent of Schools

Use of Facilities

Step 1: Business Office; *if not resolved ...*

Step 2: Business Administrator; *if not resolved ...*

Step 3: Superintendent of Schools

School Personnel

Step 1: Principal or Building Administrator; *if not resolved ...*

Step 2: Director for Human Resources; *if not resolved ...*

Step 3: Superintendent of Schools

Athletics

Step 1: Coach; *if not resolved ...*

Step 2: Director of Athletics; *if not resolved ...*

Step 3: Principal or Building Administrator; *if not resolved ...*

Step 4: Director for Human Resources; *if not resolved ...*

Step 5: Superintendent of Schools

Guidance

Step 1: Teacher; *if not resolved ...*

Step 2: School Counselor or Social Worker; *if not resolved ...*

Step 3: Principal or Building Administrator; *if not resolved ...*

Step 4: Supervisor of Student Services; *if not resolved ...*

Step 5: Assistant Superintendent; *if not resolved ...*

Step 6: Superintendent of Schools

Medical

Step 1: School Nurse; *if not resolved ...*

Step 2: Principal or Building Administrator; *if not resolved ...*

Step 3: Director of Physical Education and Health; *if not resolved ...*

Step 4: Assistant Superintendent; *if not resolved ...*

Step 5: Superintendent of Schools

Employment & Certification

Step 1: Director for Human Resources; *if not resolved ...*

Step 2: Superintendent of Schools

Co-Curricular Programs

Step 1: Activity Adviser; *if not resolved ...*

Step 2: Principal or Building Administrator; *if not resolved ...*

Step 3: Assistant Superintendent; *if not resolved ...*

Step 4: Superintendent of Schools

Food Service

Step 1: School Lunch Manager; *if not resolved ...*

Step 2: Business Administrator; *if not resolved ...*

Step 3: Superintendent of Schools

Technology

Step 1: Help Desk or Building Technician; *if not resolved ...*

Step 2: Chief Technology Officer or Supervisor of Instructional Technology; *if not resolved ...*

Step 3: Director for Human Resources; *if not resolved ...*

Step 4: Superintendent of Schools

Budget

Step 1: Business Administrator; *if not resolved ...*

Step 2: Superintendent of Schools

Special Education

Step 1: Teacher; *if not resolved ...*

Step 2: Case Manager; *if not resolved ...*

Step 3: Director of Special Education; *if not resolved ...*

Step 4: Assistant Superintendent; *if not resolved ...*

Step 5: Superintendent of Schools

Security

Step 1: Principal or Building Administrator; *if not resolved ...*

Step 2: Superintendent of Schools

Transportation

Pickup, route problems, etc.

Step 1: Transportation Coordinator; *if not resolved ...*

Step 2: Business Administrator; *if not resolved ...*

Step 3: Superintendent of Schools

Behavior on school buses, etc.

Step 1: Bus Driver; *if not resolved ...*

Step 2: Principal or Building Administrator; *if not resolved ...*

Step 3: Transportation Coordinator; *if not resolved ...*

Step 4: Business Administrator; *if not resolved ...*

Step 5: Assistant Superintendent; *if not resolved ...*

Step 6: Superintendent of Schools

Registration and Residency

Step 1: Central Registration Office; *if not resolved ...*

Step 2: Supervisor of Student Services; *if not resolved ...*

Step 3: Director for Human Resources; *if not resolved ...*

Step 4: Superintendent of Schools

If your issue has not been resolved after following all of the appropriate steps, you may contact the Board of Education.

Dr. Marnie Hazelton, Superintendent of Schools, mhazelton@lindenps.org